

FARRIERS ASSOCIATION OF WASHINGTON STATE

BY-LAWS

ARTICLE I NAME

The name of the Corporation shall be: FARRIERS ASSOCIATION OF WASHINGTON STATE.

ARTICLE II PURPOSE

The purpose of the Farriers Association of Washington State is to organize farriers and other interested parties for the promotion of excellence in the art and science of the farrier; to inform the public, and particularly the horse owner, of a quality and standard of service; to assist farriers to further their skills; and to cooperate with other related associations, groups, Councils, and boards of interests to further the best interests of the equine industry in the State of Washington.

ARTICLE III MEMBERSHIP

The membership of this Association shall be limited by the Purpose and the Qualifications described herein. There shall be no discrimination because of race, sex, nationality or residence.

Section 1. Categories of Membership.

There shall be three (3) categories of membership qualification.

- a. Honorary Membership: The Board of Directors at an authorized meeting may elect Honorary Members by unanimous vote of the ~~membership board~~ present. Honorary members shall be entitled to all privileges of the ~~Associate~~ **Regular** Membership.
- b. Associate Membership: Nonfarriers who are sufficiently interested in the purpose and activities of the Association, regardless of profession or business interest. Associate members may participate in activities and discussions during meetings, but shall not have voting or office-holding privileges. **Membership dues shall be set at a reduced rate.**
- c. Regular Membership: Individuals practicing the profession of Farriery, **or supporting equine rolls such as farrier product suppliers**, and shall have voting privileges and be entitled to hold office.
- d. **Student Member: Students who are actively enrolled in a farrier school shall be granted membership for that year at half the rate of the regular membership dues.**

Section 2. Suspension.

- a. A member may be suspended or expelled for conduct prejudicial to the best interest of the Association.
- b. Suspension or expulsion shall be by a unanimous vote of the Board of Directors at an Expulsion Hearing. A Statement of the Charges, including the time and location of the hearing, shall be mailed by Registered Mail to the member under charges, at his/her last recorded address at least fifteen (15) days before the hearing.
- c. The member shall be given an opportunity to present a defense at this hearing.
- d. The action of the Board of Directors shall be the final and binding action by the Association and upon the suspended and expelled member.
- e. Said member suspended or expelled shall forfeit any and all rights of membership, including membership on the Board of Directors, or any committee, paid dues and any property of the Association.

ARTICLE IV FISCAL YEAR

The Fiscal Year of the Association shall begin on the first day of January and end on the last day of December of each year.

ARTICLE V DUES

- Section 1. Annual Dues. The Board of Directors may determine from time to time, the amount of Annual Dues payable to the Association by the members. The Board shall present the issue at a duly authorized meeting of the voting membership.
- Section 2. Payment of Dues. Dues shall be payable in advance of the first day of each Fiscal Year, or upon application of membership. Members paying dues after September first will be granted membership through the following year.
- Section 3. Upon payment of dues, new members shall receive a packet containing ~~the Association By-Laws~~; Membership card; Membership decal; and ~~Membership directory~~ **Membership Information Letter**.
- Section 4. **In-Active Membership Status**. **Members who do not renew their membership on an annual basis will not be removed from the online membership directory until they have been inactive for a full membership year (ie. they are active in 2019, do not renew in 2020, will be removed in 2021 if they have not renewed).**

ARTICLE VI BOARD OF DIRECTORS

- Section 1. Number. The property, affairs, activities and concerns of the Association shall be vested in a Board of Directors consisting of seven (7) individuals; four (4) of whom shall be elected **by the membership** as Directors, with two (2) new members being elected each year. The Secretary, Treasurer and Newsletter Editor shall be appointed by the Board from outside the Board and shall have voting rights. The members of the Board shall, upon election, undertake the performance of their duties beginning with the fiscal year.
- Section 2. Chairman of the Board. The Board of Directors shall elect a "Chairman" of the Board of Directors from within their own ranks.
- Section 3. Election of Directors, Appointment of Secretary, Treasurer and Newsletter Editor and Terms of Each. The Directors of the Board shall be elected by a majority of the voting membership present at the Annual meeting of the Association. The Secretary, Treasurer and Newsletter Editor shall be appointed by the Board from outside the Board. The Terms shall be for one (1) year, or they shall continue in office until their successors shall be duly elected or appointed.
- Section 4. Duties of the Directors. To carry out the necessary administration and coordination of functions and execute such other measures it deems proper to promote the objectives of the Association, and to best protect the interests and welfare of the members.
- Section 5. Duties of the Secretary. The Secretary shall keep the minutes of official meetings, conduct the official correspondence, and keep all records and documents relating to the Association.
- Section 6. Duties of the Treasurer. The Treasurer shall keep account of all Association monies and collect and deposit said monies in accounts of the Association. The Treasurer shall disburse monies by check only on authority of the Board of Directors or vote of the membership. The Treasurer shall report the Association's financial condition at each Board of Directors meeting and present a detailed Annual Financial Report at each Annual Meeting.
- Section 7. Duties of the Newsletter Editor. The Newsletter Editor shall edit and distribute the association newsletter ~~on a quarterly basis~~.

- Section 8. Attendance of Board of Directors Meetings. Attendance is mandatory to properly carry on the business of the Association. Any member of the Board of Directors who misses two (2) or more Board meetings will be reviewed by the Board of Directors for possible termination and replacement.
- Section 9. Policy Manual. The board will maintain a policy manual that will help guide the current policies and practices of the Farriers Association of Washington State. It can be modified or eliminated at any time by a majority vote of the Board of Directors.

ARTICLE VII ~~DISTRICT REPRESENTATION~~ INJURED FARRIERS FUND

- ~~Section 1. District Representatives. Shall be regular members representing districts where this Association needs representation as deemed necessary by the Board of Directors.~~
- ~~Section 2. Election and Terms. The District Representatives shall be recognized or appointed by the Board of Directors.~~
- ~~Section 3. Duties of District Representatives. To hold District meetings and to coordinate functions as requested by the Board of Directors.~~
- Section 1. Distribution of Funds. Amount and frequency of fund distribution to an individual shall be determined by the Board of Directors and detailed in the Policy and Procedure Manual.
- Section 2. Transferring of Funds. Money for the Injured Farriers Fund may be transferred from the Reserve bank account by a majority vote of the Board of Directors.

ARTICLE VIII MEETINGS

- Section 1. Annual Meeting. There shall be an Annual Meeting each year **at Conference** for election of Members of the Board of Directors, for receiving the Annual reports of officers, directors and committees, and the transaction of new business.

~~Notice of the meeting, signed by the Secretary, shall be mailed, except or herein otherwise provided, to the last recorded address of each member, not less than thirty (30) days before the time appointed for the meeting.~~ **shall be posted on the website and social media. A mass email may be sent out in addition to other postings.**

~~All notices of meetings shall set forth the place, date, time and agenda of the meeting.~~

- Section 2. Board Meetings. Board members and interested parties shall be notified of all board meetings.

ARTICLE IX COMMITTEES

Standing and temporary committees may be appointed on the authority of the Board of Directors, as deemed necessary to work on specific problems or programs.

ARTICLE X RULES OF ORDER

The meetings of this association shall be conducted in accordance with Roberts Rules of Order.

ARTICLE XI AMENDMENTS

The By-Laws may be amended, repealed or altered in all or in part by concurrence of two-thirds of the voting membership present at the Annual Meeting of the Association.

ARTICLE XII QUORUM

Shall be a majority of the Board of Directors and one-fifth (1/5) of the voting membership in order to conduct business at a meeting. If a quorum is not present, a majority of members present may adjourn the meeting without further notice.

~~Revised 9-13-03~~
Revised September 12, 2020

